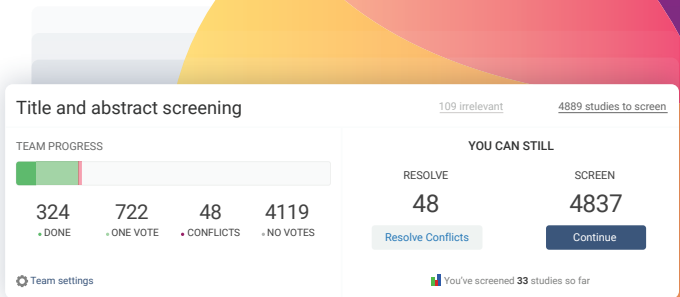


# Quick Start Guide



## I want to do a literature review How can Covidence help me?

Covidence is a powerful tool designed to streamline production of high-quality evidence reviews. Working with your academic library, guide your team through the rigorous processes involved in a review.



**Before you start**  
Consult your library to see if Covidence is available.

# 01

## Get started on your review

✓ **Define** your research question



✓ **Assemble** your team



✓ **Work** with your friendly information specialist to define and run a search strategy



✓ **Get** your preliminary list of references



## Set up your Covidence project

### Get your project and your team set up on Covidence:

Each team member sets up an individual account, then one person sets up the review and invites others to join.

**SIGN UP/SIGN IN:**  
[covidence.org/sign\\_in](https://covidence.org/sign_in)

**RESOURCES ON SETTING UP AND SIGNING INTO A COVIDENCE ACCOUNT:**  
[tiny.cc/xmfv2y](https://tiny.cc/xmfv2y)

**SET UP YOUR REVIEW:**  
[tiny.cc/pnfv2y](https://tiny.cc/pnfv2y)

### Start a new review

Are you creating a Cochrane review?  
☐ Yes ☒ No

Name your review  
Use the full working title or an informal working title. You can change this later.

# 02

# 03

## Begin screening your references

**You've set up your review and you've run your searches** - you're ready to import your references and start screening with your team!

**IMPORT YOUR REFERENCES:**  
[tiny.cc/7nfv2y](https://tiny.cc/7nfv2y)

**SCREEN TITLES AND ABSTRACTS:**  
[tiny.cc/0ofv2y](https://tiny.cc/0ofv2y)

# Continue with full text review

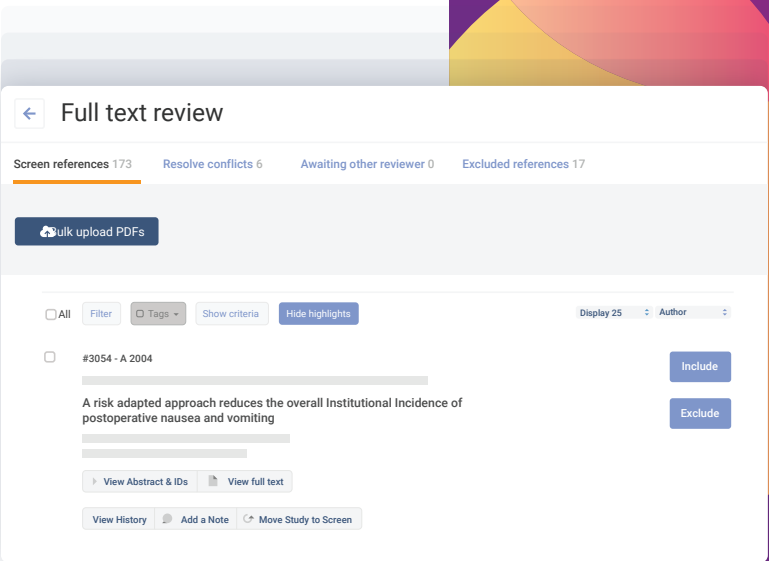
04

When you’ve completed title and abstract screening, you’ll have a much smaller list of studies that you want to review in more depth.

You’re ready to do full text review!

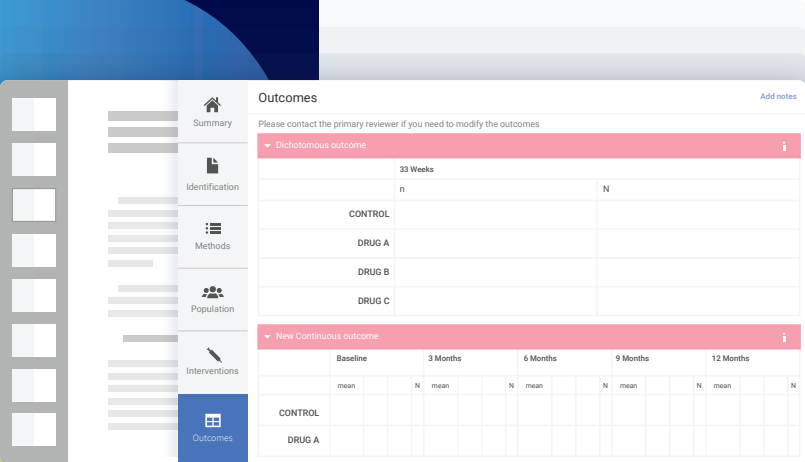
FULL TEXT REVIEW:  
[tinyurl.com/tbo7hx6](https://tinyurl.com/tbo7hx6)

IMPORT PDFS FOR FULL TEXT REVIEW IN BULK:  
[tinyurl.com/s3u974d](https://tinyurl.com/s3u974d)



05

# Complete quality assessment and data extraction



You're ready for the most intensive task in your review; assessing the methodological quality of your included studies and extracting data relevant to answering your research question.

STARTING DATA EXTRACTION:  
[tinyurl.com/rs9ms4o](https://tinyurl.com/rs9ms4o)

STARTING QUALITY ASSESSMENT:  
[tinyurl.com/yx2wgfzq](https://tinyurl.com/yx2wgfzq)

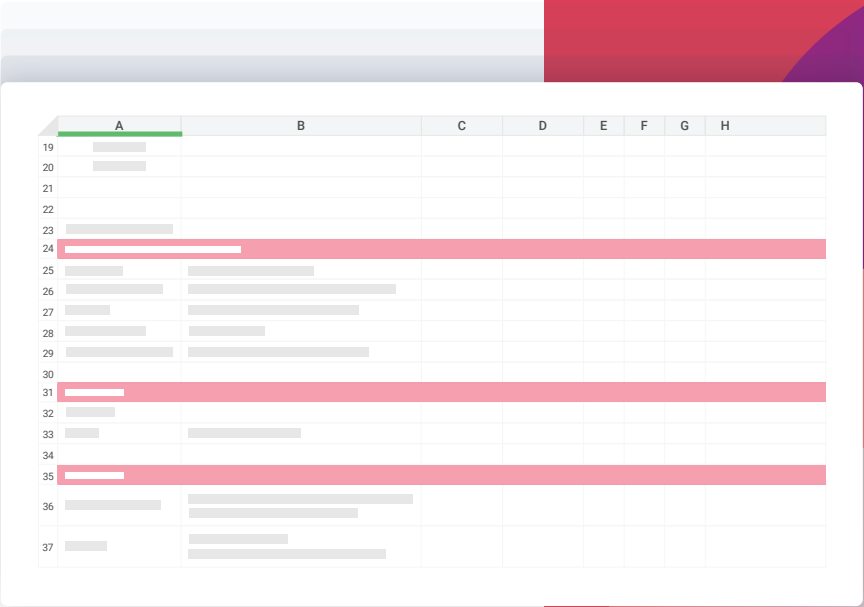
# Finish and export data

06

You can export reference lists or data at any stage of your work in Covidence to meet the needs of your research project.

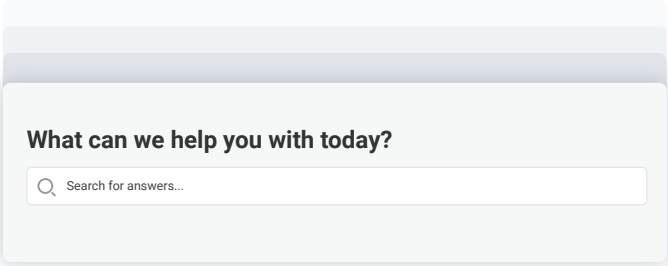
EXPORT REFERENCE LISTS:  
[tiny.cc/wzfv2y](https://tiny.cc/wzfv2y)

EXPORT TO EXCEL:  
[tiny.cc/q0fv2y](https://tiny.cc/q0fv2y)



# What next?

Once you’ve completed screening, assessment, and data extraction in Covidence, you can use the information you’ve gathered and exported for the next tasks in your evidence review project: whether you’re doing a meta-analysis or narrative synthesis, the work you’ve done with Covidence will be organized and available for interpretation, write-up, and publication.



## Want more information?

We’ve got a full range of resources to support every part of the process on our Knowledge Base:  
[support.covidence.org/help\\_center](https://support.covidence.org/help_center)

Or send an email to our Community Management team with your questions:  
[support@covidence.org](mailto:support@covidence.org)

We’re happy to help, whether it’s with tech support or understanding how to make Covidence work better for you!